

Queensland Representative School Sport

Absent competitor application form

Information for applicants

This form outlines eligibility criteria for students seeking alternate selection consideration for advancement to the next level of competition in the Queensland Representative School Sport program. Eligibility is granted to students who are unable to participate in trials due to circumstances such as illness, injury, authorised school events, or events beyond their control. These circumstances must not be a result of the student's deliberate choice or that of their parents/caregivers (e.g. family holidays).

The purpose of this form is to enable a parent/carer/independent student athlete to advise their team official of an absence, and request consideration for selection, by providing the reason they are unable to compete.

Please note: Submission of the *Absent competitor application form* serves as a request for alternate selection consideration and does not guarantee automatic placement in the team.

Instructions

To be considered for an exemption, the applicant is to:

- complete **Sections A to F** of this Absent competitor application form and return the entire form (including blank **Section G**) and any accompanying documents to the responsible officer (below) prior to the commencement of the event;
- or
- in the case of **injury or illness on the day of the event**, complete **Sections A to F** of this Absent competitor application form and return the entire form (including blank **Section G**) prior to the start of competition, and any supporting documentation must to be provided within 24 hours of the competition commencement.

| Event | Applicant returns form to: | Approval and communication by: |
|---------------------------------------|----------------------------|--|
| District trial | School Sport Co-ordinator | District Chair/delegate |
| Regional trial | District Official | Regional School Sport Officer/delegate |
| State Championship | Regional Team Manager | Sport Executive Chair/QRSS |
| School Sport Australia Event/Exchange | State Team Manager | QRSS/SSA |

Privacy statement

The Department of Education (DoE), through Queensland Representative School Sport, is collecting the information on this form in accordance with the [Information Privacy Act 2009](#) for the purposes of recording the reason the student listed in Section A is unable to attend the Queensland Representative School Sport competition listed in Section B.

This information will only be accessed by authorised departmental employees and persons authorised by Queensland Representative School Sport, including appointed team officials. In accordance with section 426 of the [Education \(General Provisions\) Act 2006](#) (regarding student's personal information) and the [Information Privacy Act 2009](#) (parent/carer's personal information), this information will not be disclosed to any other person or body unless DoE has been given permission or is required or authorised by law to disclose the information.

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| Section A: Student details | | |
|--|-----------------------------|---------------------|
| Surname | Given name (Preferred name) | Date of birth |
| | | |
| Parent/Carer name | Parent/Carer email | Parent/Carer mobile |
| | | |
| School name | School contact | |
| | | |
| School contact details | | |
| Phone: | Email: | |
| | | |
| Section B: Competition details | | |
| Title of trial/event | Sport and Age Division | |
| | | |
| Date of trial/event | District/ Region/ State | |
| | | |
| Section C: Reason for absence | Details | |
| Authorised school event, including but not limited to, exam, school activity, camp, excursions/incursions. | | |
| Competing at the same time in an alternative sport competition of the same or higher standard. | | |
| Illness/Injury | | |
| Extreme weather event or natural disaster as determined by the Government. | | |
| Religious and /or cultural responsibilities. | | |
| Family circumstances beyond the influence of the student. | | |
| Absent with a reason that the student's principal / delegate has approved | | |
| Comments: (You may wish to include more details about the reason for the absence) | | |
| | | |

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Section D: Supporting evidence

Provide supporting documentary evidence as applicable:

- Medical advice from an medical practitioner, with a return to sport date
- Evidence of participation in another sport (e.g. selection verification from QRSS/State/National Sporting Organisation)
- School letter indicating endorsement by the Principal/Principal's delegate for the absence
- Authorised school event - Please complete additional details below and ask the teacher to review the information, sign and date. Principal endorsement is also required.

| | | | |
|---|--|-----------------------|--|
| Date/s of school event: | | School stamp: | |
| Description of event (e.g. exam, excursion, camp) | | | |
| Name of teacher: | | Signature of teacher: | |
| Date: | | | |
| Principal signature: | | | |

Section E: Additional supporting evidence for consideration

Provide reasons for consideration for absent competitor selection including, but not limited to, experiences, achievements and times/results of recent events, including but not limited to school sport. Attach documentary evidence to be eligible for approval.

Section F: Signature block

I request this consideration for absent competitor selection. I acknowledge that this is a request and is subject to approval from the responsible officer at the relevant level of the representative pathway.

Name of Parent / Carer / Independent student

Signature of Parent / Carer/ Independent student

Date:

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Section G: Absent competitor application outcome

The purpose of this section is to document whether the student listed in Section A is **eligible for selection**.

Decision

The event official has endorsed the application and submitted for approval and communication to:

- District trial - District Chair/delegate
- Regional trial - Regional School Sport Officer/delegate
- State Championship - Sport Executive Chair/QRSS
- School Sport Australia Event/Exchange - QRSS/SSA

The application for **consideration for selection** has been:

- Approved Not approved

Comments:

Approver details

| | |
|-------------------------|--|
| Name: | |
| Position: | |
| Signature: | |
| Date decision was made: | |

Communication

| | |
|--|--|
| Date the parent/carer/applicant was advised: | |
| Date the staff member listed in Section G was advised of the decision: | |

Office use only

The Approver:

- has provided a copy of this application to the Selection Panel Chair
- has stored this form appropriately in the District Secretary's school (for District trial/team), Regional Sport Office (for Regional team) or Central Office (for State team).